



P.O. Box 1970  
Bolingbrook, IL 60440  
Phone: 708-707-0992  
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## Forming A USFIFS Club

There are several levels of USFIFS Clubs. They are:

### **Full Member Club**

- These are part of our legislative body. The USFIFS is currently run totally by the Board of Directors, which is the administrative body. This will change when there are sufficient clubs and then the Board will be the administrative body and the Governing Council will act as the legislative body.
- Needs at least 5 current USFIFS members
- Needs three officers that are adults and USFIFS members. The main officers are President, Secretary and Treasurer. There can also be a Vice-President. A person cannot hold more than one position.
- There is no requirement at this time to submit club bylaws or that your club become incorporated. However, these are good things for you to do. You also do not need to report any of your actions. You might want to let us know about your successes and activities so that we can publicize it.

### **Provisional Club**

- The primary focus of this club level is to become a full member club.
- A provisional club needs to have at least 3 USFIFS members. They can be youth or adult members.
- Needs to have funds handled by an adult if the treasurer is not an adult.
- Has a President, Secretary and Treasurer. One person can hold more than one position.
- Does not have any rights of representation at the annual meeting of clubs, the Governing Council. However, they can participate in discussion and can have the right to make statements on the floor at Governing Council.
- Can upgrade to a full member club by meeting the requirements of a full member club as described later in these instructions.
- Can be all youth except that an adult is needed for any legal signatures and to handle financial affairs.

### **Inactive Clubs**

- Is a club that does not annually report the officers.
- Is a club that does not send in the annual club application.
- Is a club that does not hold annual meetings, or events and so forth.
- Must pay an annual fee to avoid becoming defunct. This fee allows the club to reserve the club name during a reorganization. Otherwise the name can be reused.
- Is determined by the Board, or a committee or individual assigned by the Board.

### **Delinquent Clubs**

- Is a club that has not paid their annual dues by Jan 1.
- Is a club that blatantly violates some rule of the USFIFS.
- Does not have Full Member Club rights until the delinquency is remedied.
- Must pay an annual fee to avoid becoming defunct. This fee allows the club to reserve the club name during a reorganization. Otherwise the name can be reused
- Is determined by the Board, a committee, or an individual assigned by the Board.

# Forming A USFIFS Club Continued

## ***Choosing a Name***

You should choose a name that is not in use by another other skating club. The USFIFS Board can reject a name if it is not considered appropriate to the goals and image of the organization or is already in use. You should think of a name that ends in “Inline Figure Skating Club” For example you might choose a name like “North Shore Inline Figure Skating Club”.

## ***New Members***

It is preferable you submit all individual membership applications with this club application packet . If you are not able to do so, please forward your club application to us and then follow-up with the individual membership forms as soon as possible. If an individual joins after the beginning of the membership year of Sept 1st, please forward the application to us as soon as possible and the skater will be added to your club list. A separate Individual Membership Form must also be filled out for each member in addition to the Club Membership form. The fees may be paid together.

## ***Location***

The USFIFS is a rink-independent organization. USFIFS clubs can be based anywhere, such as a park, gym or rink. USFIFS members can train at multiple rinks. The only club requirement is that you are focused on inline figure skating. Individual facilities may impose their own training, insurance and registration requirements of which you need to be aware.

## ***Upgrading Club Membership Level***

A club can upgrade the level of membership from Provisional to Full Member Club by meeting the requirements of a Full Member Club that are listed earlier and paying a fee that is the difference between the Provisional and Full Member club fees. If you apply for the upgrade after Jan 1 then the fee will be half of the difference. You should see the Club Registration Form for the exact fee schedule.

In order to restore your membership from Inactive or Delinquent you must remedy whatever caused your club to become Inactive or Delinquent. If the club is defunct then it must be reformed. You also need to pay any fees that are owed to the organization. The reinstatement is done by the Board of Directors.

## ***Appeals of Status***

If a Provisional, Delinquent , Inactive or Defunct status is assigned by the Board, a committee or individual assigned with this task it can be appealed to the Board or to a regular or special meeting of the Governing Council once we have enough clubs (a minimum of 10 Full Member Clubs are needed).

## ***Holding Events and Getting Sanctions***

If you hold any public event that you want to be USFIFS sanctioned, an application should be submitted to the USFIFS Board of Directors at least 120 days before your scheduled event. Upon approval of your sanction application, your club event must meet the standards of the USFIFS and will be able to use the USFIFS name as necessary. Failure to meet USFIFS event rules and standards may result in punitive action against the sponsoring club by the USFIFS governing board. USFIFS allows sanctioning from other organizations for the same event, such as USARS, but we cannot speak for the policies of any other organizations other than USFIFS.

Dedicated to the Advancement of Inline Figure Skating

United States Federation of Inline Figure Skaters

www.usfifs.org

USFIFS

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## Club Registration Form

SEPT. 1, 2007 – JUNE 30, 2007

MAIL TO:

Annual Dues and Fees (Check the appropriate line):

<input type="checkbox"/> Provisional Club (minimum 3 members)		\$15.00
<input type="checkbox"/> Full Member Club (5 to 15 member registrations)		\$15.00
<input type="checkbox"/> Full Member Club (15 to 29 member registrations)		\$30.00
<input type="checkbox"/> Full Member Club (30 or more member registrations)		\$40.00
<input type="checkbox"/> Upgrade from Provisional to Full Member Club	(5 to 15 member registrations)	No Charge
<input type="checkbox"/> Upgrade from Provisional to Full Member Club	(15 to 29 member registrations)	\$15.00
<input type="checkbox"/> Upgrade from Provisional to Full Member Club	(30 or more member registrations)	\$25.00
<input type="checkbox"/> Delinquent Club		\$5.00
<input type="checkbox"/> Inactive Club		\$5.00

Make check payable to: **United States Federation of Inline Figure Skaters**

Name of USFIFS Club \_\_\_\_\_ USFIFS Club# \_\_\_\_\_  
(Leave blank if new or unknown)

Physical Street Address \_\_\_\_\_

Physical City, State, Zip \_\_\_\_\_

Post Office Address, if different \_\_\_\_\_

Post Office Mailing City, State, Zip, if different \_\_\_\_\_

Club Contact Name \_\_\_\_\_

Contact Email Address \_\_\_\_\_ Phone: \_\_\_\_\_

Club Website \_\_\_\_\_

Primary Skating Location \_\_\_\_\_

Primary Skating Location Address \_\_\_\_\_

Club Officers (Officers must certify that they are eligible persons. See the Bylaws and attached info.)

President \_\_\_\_\_  
(Print Name) (Address) (Signature) (USFIFS #)

Vice-President (Optional) \_\_\_\_\_  
(Print Name) (Address) (Signature) (USFIFS #)

Secretary \_\_\_\_\_  
(Print Name) (Address) (Signature) (USFIFS #)

Treasurer \_\_\_\_\_  
(Print Name) (Address) (Signature) (USFIFS #)

Number of members:

\_\_\_ Adults (A minimum of 5 members or which 3 officers are adults are needed for a full member club, (A minimum of 3 members are needed for a provisional club with no age restrictions)

\_\_\_ Adult Coaches

\_\_\_ Youth members

\_\_\_ Youth coaches

***You must complete the attached page with a list of members of your club***

The following is to be signed by the President and Secretary of the club. In the case that the officer is a youth member then a parent or guardian must sign on their behalf.

***If the applicant club is admitted to the United States Federation of Inline Figure Skaters, otherwise known as USFIFS, it hereby agrees to abide by the rules of the association. It acknowledges that the USFIFS has the right of final determination about the eligibility of clubs and members.***

***The above information is true and accurate to the best of our knowledge. I understand that inline figure skating can be considered an extreme sport. Life threatening injuries can happen even when proper precautions are taken and protective materials are worn. I also understand that USFIFS is not responsible for injuries caused by participation in the sport. Additional rules may apply in your locality. I further agree that the USFIFS shall be held harmless by any actions of this club and that this club shall be fully responsible for any actions and expenses resulting from any actions of this club.***

***I have read this RELEASE and understand that I have given up substantial rights by signing it and have signed it freely and without any inducement or assurance of any nature and intend it to be a complete and unconditional release of all liability to the greatest extent allowed by law and agree that if any portion of this agreement is held to be invalid, the balance, notwithstanding, shall continue in full force and effect.***

Club Name \_\_\_\_\_

Signatures \_\_\_\_\_

President

Date

Secretary

Date

**Check List:**

You must do the following:

\_\_\_ Complete the Club Registration Form (Pg. 3 and 4 of this application)

\_\_\_ Sign all Forms (Be sure that you have adults sign as officers or have a responsible parent or guardian sign on behalf of a Youth Member)

\_\_\_ Attach a check for the club level applied for

\_\_\_ Completed list of club members (Pg. 5 of this application)

\_\_\_ Membership applications for new members (This is a separate form and downloadable from the website)

USFIFS Use Only: Check # \_\_\_\_\_

Date: \_\_\_\_\_

USFIFS #: \_\_\_\_\_

## Club Membership List

Club member list for USFIFS Club (Note that members may apply for USFIFS membership separately from the club, so be sure that you have all members accounted for. You may contact USFIFS for a current list of members of your club or check the website once we have the membership online. You may disqualify a member from your club by an official letter from the club. Club membership does not affect an individual's USFIFS membership status except in cases where there are USFIFS grievance procedures involved.

**Each member must fill out an annual Individual Membership Form, which should be attached to this form or mailed as soon as possible.**

Name of Club \_\_\_\_\_

(Name)	(Address)	Age	(USFIFS#, leave blank if new or unknown)
(Name)	(Address)	Age	(USFIFS#, leave blank if new or unknown)
(Name)	(Address)	Age	(USFIFS#, leave blank if new or unknown)
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(Name)	(Address)	Age	(USFIFS#, leave blank if new or unknown)

(Use an additional copy of this sheet for more members)